



# GAUHATI UNIVERSITY : GUWAHATI - 14 : ASSAM

## APPLICATION FORMAT FOR ADMINISTRATIVE POSTS

(Direct Recruitment)

*NB: Incomplete Applications, Applications without the application fees or without the signature are likely to be rejected.*

a. ADVERTISEMENT NO. & DATE : ..... Post No. : .....

b. NAME OF THE POST APPLIED FOR : .....

c. SPECIALISATION APPLIED FOR: .....

d. DEPARTMENT/ CENTRE/ OFFICE APPLIED FOR : .....

e. CATEGORY APPLIED FOR (PLEASE TICK) :

(attested copy of certificate to be submitted, except for UR)

UR	SC	ST	OBC	PWD	EX-SER

f. Details of fees paid and enclosed : Demand Draft / University Challan No. ....

Amount : Rs. .... Date : ..... Bank : ..... Branch : .....

1. Name in full (in block letters) : .....

2. Father/Husband Name : .....

3. Permanent Address(in full) : .....

.....  
.....

PIN : ..... Contact no. ....

4. Address for communication : .....

.....  
.....

PIN : ..... Contact no. ....

5. Email id : .....

6. Date of birth in Christian era : .....

7. Age on the date of application ( that is : ..... ) : .....

8. Nationality : ..... 9. Religion : ..... 10. Sex: .....

11. Category (SC/ST/OBC/ PWD/EX-SER) (Pl. attach copy of certificate): .....

12. Details of Academic Qualifications (to be supported by attested photocopies) :

Exam Passed	Year of Passing	Div./ Class	Percentage (%)	Name of the Board/ University	Remark(if any)
Matriculation/ HSLC					
PU/ HSSLC					
B.A/ B.Sc/ B.Com & equivalent					
M.A/ M.Sc/ M.Com & equivalent					
M.Phil					
Ph.D					
Others (Please specify)					

13.Particulars of NET/SLET/GATE etc (Pl. enclose photocopies) :

Name of the Test	Name of the organization	Month and Year	Roll No.	Subject	Score, where applicable

14. Details of past services : (Pl. enclose supporting documents):

Name of the post held	Name of the Institution	Length of services :	Scale of pay /Pay band/ band pay/ AGP/ GP as applicable	Temporary/ Permanent/ Ad-hoc etc	Nature of duties	Remark, if any

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15. Present position held with date : .....

16. Present Pay Band, Band Pay and AGP/GP : .....

17. Effective date of present Pay Band, Band Pay and AGP/GP : .....

18. Name of the employer, with address : .....

.....

Pin : ..... Contact no. .... Email id : .....

19. Names of two referees not related to the applicant :

Name :

Name :

Dept./ Designation:

Dept./ Designation:

Address:

Address:

Pin:

Pin :

Contact No:

Contact No:

Email id :

Email Id:

20. Any Additional information, the candidate wishes to provide, if any (Pl. attach additional sheet, if required) :

21. Declaration :

I hereby declare that I have carefully read and understood the instructions and regulations referred here in and that all the statements made in this application are true and complete to the best of my knowledge and belief. I understand that the competent authority can take appropriate action against me in case any of the information is found to be incorrect at any stage.

Signature of the applicant : .....

Date : .....

Name in full : .....

Place : .....

Designation / Department: .....

Address : .....

.....

LIST OF ENCLOSURES: *(Please attach, copies of certificates, sanction orders, papers etc. wherever necessary)*

- |   |    |
|---|----|
| 1 | 6  |
| 2 | 7  |
| 3 | 8  |
| 4 | 9  |
| 5 | 10 |

Signature of the applicant : .....

Date :